



TARAMANI GUEST HOUSE IIT MADRAS

Dear Faculty and Staff,

We are happy to announce that in the Taramani Guest House, Smart Card System has been introduced for availing Breakfast/Lunch/Dinner. Smart Card is in replacement of present pre-paid coupons for availing dining facility. This facility is available only to the regular Faculty/Staff of IIT Madras.

For easy understanding, the process is given below:

1. Institute Identity card will be converted as smart card.
2. Those who are willing to avail the smart card facility will approach reception in TGH.
3. The prepaid coupons purchased & not used will be handed over to the reception. The reception after assessing the value will upload the amount in the smart card.
4. Those who have not availed prepaid coupons, desired amount will be uploaded in the smart card. For this purpose they have to choose payment by Card/UPI.
5. The process of recouping the amount will be done every time at TGH reception only.
6. Through the smart card portal, users can view their transactions date wise.
7. For accessing the portal, user ID will be Six Digit number of Employee ID.
8. Password will be given in the reception.
9. If Smart Card (Institute ID) is lost or damaged, please report to TGH reception for blocking /reissue.
10. For any other issues / queries please report to TGH through mail.
11. The integration will be undertaken by TGH during the office hours only.

Portal for viewing transactions: <https://tghsmartcard.iitm.ac.in/Login/Index>

The above initiative will fulfill the long-pending demand of the Faculty/Staff of this Institute.

Sd/-
Assistant Registrar
(Guest Houses)